

Carreograph Institute of Management Studies

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ADMISSION FORM FOR THE ACADEMIC SESSION _____ for MBA
in Distance Learning Mode affiliated under Vidyasagar University.

Note: Application must be attached with certificates and photos as clause no. 15.

Paste
your recent
photo here

The Training Director
CARREOGRAPH INSTITUTE OF MANAGEMENT STUDIES

Sir,

I wish to seek admission in MBA for the _____ session

in the academic year _____

1. Name in full (Capital Letters) : _____

2. Sex (Male / Female) : _____

3. Marital Status (Married / Unmarried) : _____

4. Date & Place of Birth : _____

5. Nationality : _____

6. Permanent Address : _____

_____ Pin No. : _____

7. Address for correspondence : _____

_____ Pin No. : _____

8. Contact No. (with STD Code) : _____ Mobile No. _____

9. Contact No. in case of emergency : _____

10. E-Mail ID : _____

11. Specialization opted (One Major & One Minor) :

Major _____

Minor _____

12. Language(s) known :

| Language | Read | Write | Speak |
|----------|------|-------|-------|
| English | | | |
| Bengali | | | |
| Hindi | | | |
| Oriya | | | |
| | | | |

13. Educational Qualifications:

| Exam/Course Passed | Board | Year of Passing | % of Marks | Subjects Studied |
|-------------------------------|-------|-----------------|------------|------------------|
| Class 10 | | | | — |
| Class 12 | | | | |
| *Graduation or its equivalent | | | | |
| Master Degree if any | | | | |

*Mention your degree course was of 2 years or 3 years (Please ✓ mark).

14. Work Experience (if any):

| Organization | From - To | Designation |
|--------------|-----------|-------------|
| | | |
| | | |
| | | |
| | | |

15. The following certificates must be submitted along with this application:

- (1) Two Xerox attested **marksheet / certificate** copies of X, XII, Graduation & Class X Admit Card.
- (2) Four colour passport size photograph (in light background)

16. Declaration by the Applicant:

- i) The information provided above is true & accurate.
- ii) All documents attached with this Application Form are authentic.
- iii) I understand that in the event of my not fulfilling all requirements, the authority may not consider / may cancel my candidature. I also understand that the submission of Application Form does not guarantee admission & fees once paid will not be refunded under any circumstances.
- iv) I declare that I shall submit myself to the disciplinary jurisdiction of the authorities which may be vested with the powers to exercise discipline under the Act, the Status, the Ordinances & the Rules that may be framed by CIMS / University from time to time.
- vi) I have read and understood the guidelines.

Date:

Place:

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY

All the documents are verified by me. Student I. D. No. is.....of.....

Date:

SIGNATURE OF THE ADMISSION IN CHARGE

FOR OFFICE USE ONLY

Semester – I

Demand Draft No. _____ of _____ bank

Branch _____ Dated _____

Semester – II

Demand Draft No. _____ of _____ bank

Branch _____ Dated _____

Semester – III

Demand Draft No. _____ of _____ bank

Branch _____ Dated _____

Semester – IV

Demand Draft No. _____ of _____ bank

Branch _____ Dated _____

ADMIT CARD

| | Issue Date | Collected by Student |
|-----------------------|-------------------|-----------------------------|
| SEMESTER - I | | |
| SEMESTER - II | | |
| SEMESTER - III | | |
| SEMESTER - IV | | |

Convocation: Present / Absent

MBA certificate collected by students on _____/delivered

by _____